Instructional Q&A Scoring Guide

Instructional Q&As are worth a maximum of 100 points each week. Points for each week’s Instructional Q&A are awarded as follows:

100 – 90 points (A)

• Instructional Q&A posts meet the requirements of the Instructional Q&A thread(s) and are posted on time (the day of each Unit for that week).

• Instructional Q&A posts and responses to classmates’ posts include some or all of these qualities:
  o show thorough understanding of what the course covers in the Unit(s)
  o show you have carefully read the materials for the Unit(s), including quoting specific sentences or paragraphs by page number or Web address where appropriate
  o show you have thought deeply about the ideas and information presented in the Unit(s)
  o contribute to the quality of the Instructional Q&A by adding interesting and appropriate examples, new ideas and/or thoughts related directly to the Instructional Q&A thread(s)
  o add relevant information from outside sources not originally included in the online classroom and required textbooks
  o show you have read and carefully thought about at least two of your classmates’ posts by replying with a minimum of 75 words per post
  o are respectful when offering suggestions, constructive feedback, or opposing viewpoints

• There are zero or very few minor spelling, punctuation and/or grammar errors.

• All writing is in your own words, and you have properly cited and listed any sources you paraphrased. If you quote more than three words in a row from any of your sources, the quotes are in quotation marks and the sources are properly listed as References, following APA format.

89 – 80 points (B)

• Instructional Q&A posts meet the requirements of the Instructional Q&A thread(s).

• Instructional Q&A posts and responses to classmates’ posts include some or all of these qualities:
  o show some understanding of what the course covers in the Unit(s)
show you have carefully read the materials for the Unit(s)
- show you have thought about the ideas and information presented in the Unit(s)
- contribute to the quality of the Instructional Q&A by adding examples, ideas and/or thoughts related to the Instructional Q&A thread(s)
- show you have read and thought about at least two of your classmates' posts by replying with two or more sentences of your thoughts or ideas about what they wrote
- are respectful when offering suggestions, constructive feedback or opposing viewpoints

- There are some minor spelling, punctuation and/or grammar errors.
- Most writing is in your own words. If you quote more than three words in a row from any of your sources, the quotes are in quotation marks and the sources are listed as References or Works Cited.

79 – 70 points (C)

- Instructional Q&A posts show merit but do not consistently meet the requirements of the Instructional Q&A thread(s).
- Instructional Q&A posts and responses to classmates' posts include some or all of these qualities:
  - show a basic understanding of what the course covers in the Unit(s)
  - show only a little evidence you have read the materials for the Unit(s)
  - are vague or unclear about the ideas and information presented in the Unit(s)
  - do little to add to the quality of the Instructional Q&As by not adding new examples, ideas, and/or thoughts related to the Instructional Q&A thread(s)
  - do not show you have read and thought about classmates' posts (for example, you reply only with "good example", "good post", "I disagree", etc.)
  - are respectful when offering suggestions, constructive feedback or opposing viewpoints

- Spelling, punctuation and/or grammar errors made at least one post this week difficult to read and/or understand.
- Most writing is in your own words, but some sentences are copied directly from sources you do not list as references or are not put in quotation marks.

69 – 0 points (D or lower, F or W)

- Instructional Q&A posts do not meet the requirements of the Instructional Q&A thread(s).
- Instructional Q&A posts and responses to classmates’ posts include some or all of these qualities:
  - do not show understanding of what the course covers in the Unit(s)
  - show little or no evidence you have read the materials for the Unit(s)
  - are vague or unclear about the ideas and information presented in the Unit(s)
  - spoil the quality of the Instructional Q&As by adding unrelated examples, ideas and/or thoughts that are not relevant to the Instructional Q&A thread(s)
  - include inaccurate or missing information
  - do not show you have read and thought about classmates' posts (for example, you reply only with "good example", "good post", "I disagree", etc.)
• There are many spelling, punctuation and/or grammar errors in half or more of the posts for this week.

• Large sections are copied from other sources, whether or not you list them as References or Works Cited.

• At least one post includes inappropriate or disrespectful language.