Study Guide Scoring Guide

Study Guides are worth a maximum of 100 points, and points are awarded as follows:

100 – 90 points (A)

- Study Guide meets the requirements of the assignment and is submitted on time (the day the assignment is due in the course).

- Study Guide includes some or all of the following qualities:
  - is well organized and addresses all relevant course elements for that week including lectures, homework, assignments, and instructional Q & A and Reading Lab discussions.
  - includes and shows a thorough understanding of the main topics, central ideas, and major details of the course materials
  - shows you have carefully read the course materials and thought deeply about the ideas and information being presented

- There are zero or very few minor spelling, punctuation and/or grammar errors.

- All writing is in your own words, and you have properly cited and listed any sources you paraphrased. If you quote more than three words in a row from any of your sources, the quotes are in quotation marks and the sources are properly listed as References or Works Cited, following APA format.

89 – 80 points (B)

- Study Guide meets the requirements of the assignment.

- Study Guide includes some or all of the following qualities:
  - is organized and addresses some relevant course elements for that week including lectures, homework, assignments, or Instructional Q & A and Reading Lab discussions
  - includes and shows some understanding of the main topics, central ideas, and major details of the course materials
  - shows you have read the course materials and thought about the ideas and information being presented

- There are some minor spelling, punctuation and/or grammar errors.
• Most writing is in your own words. If you quote more than three words in a row from any of your sources, the quotes are in quotation marks and the sources are listed as References or Works Cited.

79 – 70 points (C)

• Study Guide shows merit but does not consistently meet the requirements of the assignment.

• Study Guide includes some or all of the following qualities:
  o is somewhat organized and addresses a few course elements for that week
  o includes and shows a basic understanding of the main topics
  o shows only little evidence you have read the course materials
  o shows you are vague or unclear about the ideas and information presented
  o references outside sources, such as Wikipedia, instead of breaking down all relevant course materials

• Spelling, punctuation and/or grammar errors made parts of the study guide difficult to read and/or understand.

• Most writing is in your own words, but some sentences are copied directly from sources you do not list as References or Works Cited, or you do not put in quotation marks.

69 – 0 points (D or lower, F or W) – this means you will need to re-do the assignment if you are failing the course

• Study Guide generally does not meet the requirements of the assignment.

• Study Guide includes some or all of the following qualities:
  o is not organized and does not address the course elements for that week
  o shows little or no evidence you have read the course materials
  o shows you are vague or unclear about the ideas and information being presented
  o references outside sources, such as Wikipedia, and does not break down the actual course materials
  o includes inaccurate or missing information

• There are many spelling, punctuation and/or grammar errors in half or more of the assignment.

• Large sections are copied from other sources, whether or not you list them as References or Works Cited.

• Your writing includes inappropriate or disrespectful language